

## Job Opportunity: Projects Manager, MAP

### The Organization:

California YIMBY is a statewide housing advocacy organization dedicated to ending the housing shortage and making California an affordable place for everyone to live, work, and raise a family. California YIMBY is not a traditional non-profit: we reject the policy and political status quo and work to realize fundamental evidence-based change to California's housing policies, which would benefit tens of millions of people. Founded in 2017, California YIMBY has redefined the national housing debate by sponsoring transformative legislation like SB 50, and has helped draft and pass 21 bills that break down exclusionary barriers and will enable millions of new homes to be built.

The Metropolitan Abundance Project (MAP) is a policy center at California YIMBY dedicated to disseminating the best ideas for supporting and revitalizing America's cities. MAP will provide resources for achieving this vision to activists, practitioners, and policymakers across the country.

### The Opportunity:

California YIMBY is seeking a Projects Manager to oversee a diverse array of projects, primarily related to MAP. Projects may include: guiding long-term research projects to completion, coordinating the publication of reports and white papers, organizing events on behalf of MAP, and managing MAP's relationships with activists, practitioners, and policymakers nationwide. Approximately 25% of the project manager's time will be committed to managing non-MAP projects within California YIMBY's 501c(3) Education Fund.

The Projects Manager will report directly to the CEO of California YIMBY.

The Special Projects Manager will:

- Maintain MAP's production and events calendars, and work with senior staff to set deadlines for MAP project milestones.
- Oversee every stage of the production process for MAP literature, including but not limited to design, copy editing, and promotion.
- Organize MAP events, including panels and convenings.
- Coordinate the hiring process for MAP staff, interns, and research fellows.
- Manage relationships with affiliated coalitions, committees, and MAP's external fellows.
- Collaborate with senior staff to write grants and other development efforts.
- Assist California YIMBY's policy director and research director with other 501c(3) work as needed.

Minimum qualifications:

- Possess exceptional project management abilities, excellent judgment, and diplomatic problem-solving skills, including negotiation and conflict resolution abilities, strong writing and communication skills, strong organizational, analytical, and project management abilities, and be comfortable working on a distributed team.
- Have experience analyzing policy and drafting policy proposals.
- The successful applicant will have a passion for ending the housing crisis and a minimum of three years of relevant professional or academic experience.

Preferred qualifications: A minimum of three years of relevant experience leading important initiatives in a fast-paced environment where timeliness matters. Domain expertise in housing, land use, climate, or transportation policy.

Diversity. Equity. Inclusion: These are not just words at California YIMBY. These values are key to furthering our mission to make California an affordable place to live, work, and raise a family. Representation matters, especially in our work to end the housing crisis. A crisis that, by design, continues to disproportionately impact communities of color. To address that historic and ongoing inequity, we are building a YIMBY movement that reflects California's rich diversity and we actively seek diverse candidates with broad professional and lived experience.

California YIMBY is proud to be an equal opportunity employer and is committed to providing equal opportunity for all employees and applicants. California YIMBY recruits, hires, trains, promotes, compensates, and administers all personnel actions without regard to age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation. California YIMBY will consider qualified applicants with arrest and conviction records.

Apply: Email your resume, cover letter, and two to three work samples for which you were the sole or principal author to [jobs@cayimby.org](mailto:jobs@cayimby.org), using the subject line "MAP project manager." Candidates who reach the second interview stage will be asked to provide professional or academic references as well as additional work samples.

Location: Bay Area or Sacramento preferred, must be based in California.

Salary: \$70,000 - \$90,000 a year with great benefits. Salary dependent upon experience.